

MINUTES OF THE DUBUQUE METROPOLITAN AREA
SOLID WASTE AGENCY MEETING
April 19, 2023

MEMBERS PRESENT: Harley Pothoff, David Resnick, Ric Jones

STAFF PRESENT: Ken Miller, Bev Wagner, Joe Mayne and John Klostermann and Arielle Smith (via zoom)

OTHERS PRESENT: Will Nicholson and Brian Harthun (via zoom) and Josh Chamberland

The public had the option to view and participate in the meeting at the Municipal Services Center or virtually.

The public could provide in-person, audio, and written input during sections of the agenda where public input is accepted. It is strongly recommended that all members of the public who intend to provide in-person or virtual public input contact the Solid Waste Agency Administrator at kmiller@cityofdubuque.org or by calling 563-589-4354 at least 24 hours prior to the meeting to provide notice of intent to provide public input.

The virtual meeting was presented via GoToMeeting and the public was invited to participate in person or by logging into the Web Link: <https://global.gotomeeting.com/join/417726221> or by calling (877) 568-4106 and entering Access Code: 417-726-221#.

Additionally, written public input can be accepted prior to or during the meeting by contacting the DMASWA Board & Staff directly from the Agency's webpage at <https://www.dmaswa.org/about-us/agency-administration/board-staff/>.

Chairman Pothoff called the meeting of the Dubuque Metropolitan Area Solid Waste Agency to order on Wednesday, April 19, 2023, at 12:02 p.m.

Mr. Pothoff read the Agency Mission Statement.

Motion by Mr. Jones, seconded by Mr. Resnick, carried unanimously, to approve the minutes of the March 22, 2023, regular meeting.

Mr. Miller reviewed the Operating Statement and Solid Waste Tonnage Report.

The Operating Statement shows revenue at 86.29% and expenses at 59.3%, through February 2023.

Two Certificates of Deposit matured on April 17, 2023, for \$1,000,000 and \$400,000. Both Certificates were renewed with Green State for a six-month period at an interest rate of 4.380%.

The Hauler Tonnage Report shows buried tonnage increased 3.84% from last year at this time.

On the Diversion, Recycling and Beneficial Use Materials Report appliances, tires (which fluctuate depending on shipping dates), glass recycling, HHM Swap items, City of Dubuque organics and compost increased from March 2022. E-scrap, metal and rural recycling, HHM/VSQG and organic materials decreased from this time last year. Rubble and ASR decreased, and sand increased from March 2022.

Exception Wastes and County Tonnage show contaminated soil, WR&RC grit and diatomaceous dirt decreased from this time last year. Special waste and asbestos increased from March 2022. County tonnage for Dubuque County, Wisconsin, Jackson County and Clayton County increased and Delaware County and Illinois decreased from March 2022.

Motion by Mr. Jones, seconded by Mr. Resnick, carried unanimously, to receive and file the Operating Statement and Tonnage Reports.

A resolution approving the preliminary plans, specifications, form of contract and estimated cost for the Landfill Entrance and Scale Repair Project was presented to the Board for their approval.

The FY2023 Capital Improvement Project budget provides funds of \$500,000 for the Landfill Scale Repair Project. Other funding related to the entrance gate project was received with the pay settlement for property and expenses (\$262,797.50) related to the closure of the old entrance of the landfill and construction of the current Airborne Road.

Bid documents and specifications for this project have been prepared by Foth Engineering. The scope of the project has expanded from just the scale PCC footings rehabilitation to include the installation of new approaches, HMA pavement, retaining wall replacement, storm sewers, and new motorized entrance gate. The project will address all defects related to the entrance area of the landfill including the current small loads drop off area.

Staff is recommending the Dubuque Metropolitan Area Solid Waste Agency Board of Directors approve a resolution for the construction plans and specifications, form of contract, and estimated cost; and establish May 19, 2023, as the date of the public hearing; and authorize the Solid Waste Agency Administrator, or designee, to advertise for bid proposals for the Landfill Scale Repair Project.

17 — Motion by Mr. Resnick, seconded by Mr. Jones, carried unanimously, to execute Resolution 2023-36 authorizing the construction plans and specifications, form of contract, and estimated cost; and establish May 19, 2023, as the date of the public hearing; and authorize the Solid Waste Administrator, or designee, to advertise for bid proposals for the Landfill Scale Repair Project.

Mr. Miller provided information to the Board and requested authorization to purchase a snowplow blade attachment for the existing end loader.

The plow is used primarily to remove snow on internal roads and on Airborne Road, as necessary, to support daily operations. Martin Equipment provided two quotes for replacement plow blades which would work with the 624K end loader. The quotes were for for a 2023 Henke Model REL 12 HYD angle blade for \$33,350 and a 2023 Brandt 140 Series HYD angle blade for \$20,750. Both blades have similar performance and build quality. Staff is recommending the purchase of the Brandt 140 Series HYD angle blade for \$20,750.

Motion by Mr. Jones, seconded by Mr. Resnick, carried unanimously, to adopt Resolution 2023-37 approving the purchase of a 2023 Brandt 140 Series HYD angle blade from Martin Equipment for \$20,750.

Information was provided to the Board and a request for authorization to purchase new scale software for use in the Agency's scale house and regional collection center that will incorporate the use of an automated kiosk, which will be a necessary addition to the current scale upon the completion of the customer convenience center.

The Agency has utilized Carolina Software, Wasteworks since July 1, 2002. While there have been several updates to improve reporting information access, the software still has many limitations related to the user interface, which has remained unchanged.

Staff members participated in three software demonstrations: Strong Data Automations Scale Software, Paradigm Scale Software and Carolina Software.

Based on staff's review, and consulting with other facilities who utilize the three software options, staff recommends purchasing Paradigm Scale Software for \$82,817.44, with an annual support cost of \$7,339.00, which includes access for up to five simultaneous users.

Motion by Mr. Resnick, seconded by Mr. Jones, carried unanimously to approve Resolution 2023-38 authorizing the purchase of the scale software from Paradigm Software for a total project cost of \$82,817.44.

A status report was given to the Board on the 2009 John Deere 350DLC excavator. This machine was slated to be replaced in FY2024 with a budgeted allowance of \$445,707.

Based on current review of the current equipment status and discussions with Martin Equipment and contractors, staff determined it would be in the best interest of the Agency to replace the current excavator rather than rebuild the unit. The proposed unit includes an 84 month/5,000 hour comprehensive warranty and the estimated cost for the unit is \$377,500, which includes rebates, credits, and trade-in allowance.

Staff is recommending the purchase of a 2023 John Deere 350P excavator, with a sale price of \$416,500. Staff is, also, recommending listing the current excavator on GovDeals.com with a \$39,000 reserve, which is the current trade-in allowance, for ten (10) days. The projected cost for the replacement unit is \$377,500 if the unit is traded in or sold for the reserve price. Sale of the unit for more than the reserve price will result in a reduction of the overall replacement cost.

Motion by Mr. Jones, seconded by Mr. Resnick, carried unanimously, to approve Resolution 2023-39 authorizing the Solid Waste Administrator to sign the quote from Martin Equipment for the purchase of a 2023 John Deere 350P excavator for a net cost of \$377,500.

Mr. Miller requested the Board's approval of a resolution approving the FY2023 Budget Amendment #2.

The Board is requested to approve reallocations to the approved FY2023 budget since it was adopted on December 15, 2021, and amended on August 17, 2022, as noted in the resolution. The total of these adjustments will add an additional \$296,227 to the FY2023 expenditure budget for a total of \$8,054,638.

Motion by Mr. Jones, seconded by Mr. Resnick, carried unanimously, to adopt Resolution 2023-40 approving the FY2023 Budget Amendment #2.

Correspondence presented to the Agency Board were: Article - NAHMMA Corner - Networking in a Post Pandemic World.

Motion by Mr. Jones seconded by Mr. Resnick, carried unanimously, to receive and file the correspondence.

The following staff reports were submitted: Waste Minimization Grant Status Report, Education and Communication Coordinator's Monthly Report, Campus Sustainability Coordinator's Monthly Report and Articulated Haul Truck Rebuild.

Motion by Mr. Jones, seconded by Mr. Resnick, carried unanimously, to receive and file the staff reports.

No public comments were received.

Motion by Mr. Jones, seconded by Mr. Resnick, carried unanimously, to hold the next regular meeting of the DMASWA on Wednesday, May 17, 2023, at 12:00 p.m. as a hybrid meeting.

Meeting was adjourned at 1:56 p.m.

Respectfully submitted,



Mona Manternach
Agency Secretary