

MINUTES OF THE DUBUQUE METROPOLITAN AREA
SOLID WASTE AGENCY MEETING
February 15, 2023

MEMBERS PRESENT: Ric Jones, David Resnick, Harley Pothoff

STAFF PRESENT: Ken Miller, John Klostermann, Bev Wagner, Arielle Swift

OTHERS PRESENT: Will Nicholson, Jeff Phillips, Brian Harthun (via zoom) and Josh Chamberland

The public had the option to view and participate in the meeting at the Municipal Services Center or virtually.

The public could provide in-person, audio, and written input during sections of the agenda where public input is accepted. It is strongly recommended that all members of the public who intend to provide in-person or virtual public input contact the Solid Waste Agency Administrator at kmiller@cityofdubuque.org or by calling 563-589-4354 at least 24 hours prior to the meeting to provide notice of intent to provide public input.

The virtual meeting was presented via GoToMeeting and the public was invited to participate in person or by logging into the Web Link: <https://global.gotomeeting.com/join/417726221> or by calling (877) 568-4106 and entering Access Code: 417-726-221#.

Additionally, written public input can be accepted prior to or during the meeting by contacting the DMSWA Board & Staff directly from the Agency's webpage at <https://www.dmaswa.org/about-us/agency-administration/board-staff/>.

Chairman Jones called the meeting of the Dubuque Metropolitan Area Solid Waste Agency to order on Wednesday, February 15, 2023 at 12:00 p.m.

Mr. Jones read the Agency Mission Statement.

Motion by Mr. Pothoff, seconded by Mr. Resnick, carried unanimously, to approve the minutes of the January 18, 2023 regular meeting.

Mr. Miller reviewed the Operating Statement and Solid Waste Tonnage Report.

The Operating Statement, through November 2022, shows revenue at 58.6% and expenses at 42.14%. Journal entries still need to be done to adjust the operating expenses. Some of those expenses should have been in capital expenses.

Interest rates are trending at 4.5% to 4.72% for Certificates of Deposits.

The Hauler Tonnage Report shows buried tonnage increased 5.49% from last year at this time.

On the Diversion, Recycling and Beneficial Use Materials Report appliances, tires (which fluctuate depending on shipping dates), HHM, City of Dubuque organics and compost increased from January 2022. E-scrap, metal, glass and rural recycling and organic materials decreased from this time last year. Rubble and ASR decreased, and sand increased from January 2022.

Exception Wastes and County Tonnage show contaminated soil, WR&RC grit and diatomaceous dirt decreased from this time last year. Special waste and asbestos increased from January 2022. County tonnage for Dubuque County, Illinois, Wisconsin, and Jackson County increased and Delaware County and Clayton County decreased from January 2022.

Motion by Mr. Resnick, seconded by Mr. Pothoff, carried unanimously, to receive and file the Operating Statement and Tonnage Reports.

Mr. Miller requested the Board's approval of a resolution authorizing the Solid Waste Agency Administrator to issue payment to the Iowa DNR for the Quarterly Solid Waste Tonnage Tax.

This tax, Quarterly Solid Waste Fee Schedule, and Retained Fees (\$3.65/ton) is collected from waste delivered to the landfill to fund IDNR Land Quality Programs.

The solid waste tonnage tax for Qtr.2, FY2023 requires payment to the Iowa DNR of \$89,028.66 (\$2.10/ton). The Local Retainage Fund 951, funded through the local retainage of this tax, will be funded by a transfer of \$65,711.63 (\$1.55/ton) from the Agency's general fund account and is required to be disbursed in a manner consistent with Section 455B.310 of the Iowa Code.

Motion by Mr. Resnick, seconded by Mr. Pothoff, carried unanimously, to authorize the Chairperson to execute Resolution 2023-32 authorizing the Solid Waste Agency Administrator to direct Jenny Larson, Director of Budget & Finance, to issue payment to the Iowa DNR and transfer funds into the Local Retainage Fund 951.

The Agency Board was requested to approve a resolution authorizing the Solid Waste Administrator to issue payment to the Delaware County Solid Waste Commission (Waste Commission) for the Quarterly Retained Fees Payment specified in the contract between the Agency and the Waste Commission.

The Retained Fees Payment is funded by the Local Retainage Fund 951, funded through the Solid Waste Tonnage Tax of \$1.55/ton. Per the contract between the Agency and the Waste Commission, the Agency is to issue payment to the Waste Commission for eligible tonnage generated in Delaware County and delivered to the Agency's landfill, less \$0.25/ton retained by the Agency per the contract.

Agency records indicate 4,366.48 tons of solid waste was received from Delaware County during Qtr. 2, FY2023. Based on the previously mentioned formula, a payment of \$5,676.42 should be issued to the Waste Commission.

Motion by Mr. Pothoff, seconded by Mr. Resnick, carried unanimously, to approve Resolution 2023-33 authorizing the Solid Waste Agency Administrator to issue payment of \$5,676.42 to the Delaware County Solid Waste Commission.

Correspondence presented to the Agency Board were: Article - The North American Hazardous Materials Management Association - 2022 Recap and Looking Ahead in 2023 and, Letter of Support - City of Dubuque SWIFR Grant Application.

Motion by Mr. Resnick, seconded by Mr. Pothoff, carried unanimously, to receive and file the correspondence.

The following staff reports were submitted: Waste Minimization Grant Status Report, Education and Communication Coordinator's Monthly Report, and Campus Sustainability Coordinator's Monthly Report given orally by Josh Chamberland

Motion by Mr. Pothoff, seconded by Mr. Resnick, carried unanimously, to receive and file the staff reports.

No public comments were received.

The next meeting of the DMASWA is scheduled for Wednesday, March 22, 2023, at 12:00 p.m.

Meeting was adjourned at 12:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mona Manternach".

Mona Manternach
Agency Secretary

