



## **NOTICE OF REGULAR MEETING AGENCY BOARD OF DIRECTORS**

12:00 P.M. November 17, 2021  
Conference Room – Municipal Services Center  
925 Kerper Court, Dubuque, Iowa

### **Viewing and Participation Options**

The public has the option to view and participate in the meeting at the Municipal Service Center or virtually. To comply with social distancing, capacity limits are in place at the Municipal Service Center and will require specific guidelines if maximum capacity is reached. If attending the meeting in-person, please review guidelines and abide by any directions given by staff.

The public can provide in-person, audio, and written input during sections of the agenda where public input is accepted. It is strongly recommended that all members of the public who intend to provide in-person or virtual public input contact the Solid Waste Agency Administrator at least 24 hours prior to the meeting to provide notice of intent to provide public input. This will help staff anticipate participation levels at the meeting. Contact the Solid Waste Agency Administrator at [kmiller@cityofdubuque.org](mailto:kmiller@cityofdubuque.org) or 563-589-4354.

For in-person input, please reference the instructions on speaking from the Board Chairperson.

Virtual input options during the live meeting include:

- Log into GoToMeeting using the login links, phone numbers and access code below. This option includes audio input and written “chat” input. If you are participating via computer, indicate which item you would like to speak to in the Chat function, or note you would like to speak during the appropriate section. If you are participating via phone, indicate which item you would like to speak to when phone lines are unmuted. All phone lines will be unmuted during the Public Hearings and Public Input periods, and staff will determine the speaking order of attendees who would like to speak. All comments, whether audio or written, must be accompanied by a name and address.

Please join the meeting from your computer, tablet or smartphone.

- <https://global.gotomeeting.com/join/417726221>
- You can also dial in using your phone.
- United States (Toll Free): (877) 568-4106
- Access Code: 417-726-221#

Additionally, written public input can be accepted prior to or during the meeting by:

- Contacting the Board and staff directly from the Agency’s webpage at <https://www.dmaswa.org/about-us/agency-administration/board-staff/>

### **Agency Mission Statement**

*In order to control current and future economic and environmental liability, the mission of the Dubuque Metropolitan Area Solid Waste Agency is to provide environmentally sound, financially stable, fiscally responsible, community recognized solid waste management services that include appropriate waste reduction, resource conservation, education, customer service, and disposal activities.*

## **TENTATIVE AGENDA**

### **1. MINUTES**

Approval of the October 13, 2021, Regular Meeting Minutes

**2. OPERATIONS STATEMENT & SOLID WASTE TONNAGE REPORT REVIEW**

Review the October 2021 operating statements and review the October 2021 Tonnage Report.

**3. FINANCIAL RESERVE ACCOUNT ALLOCATION**

Discussion and direction regarding the financial reserve fund allocations for FY2021 in accordance with the Financial Reserve Fund Policy.

**Resolution** Authorizing the Solid Waste Agency Administrator to direct the City of Dubuque Director of Budget and Finance to allocate funds to the established reserve accounts.

**4. SERIES 2014 BOND REFINANCING**

Discussion and direction regarding the recommended refinancing for the 2014 Series Bonds.

**Resolution** Authorizing the Solid Waste Agency Administrator to direct the D.A. Davidson to begin the process for refinancing the Series 2014 Bonds.

**5. MAINTENANCE SHOP ROOF REPLACEMENT PROJECT**

Discussion and direction regarding the bids for the Maintenance Shop Roof Replacement Project.

**Resolution** Accepting the bids and awarding of the Maintenance Shop Roof Replacement Project contract.

**6. SANITARY DISPOSAL PERMIT RENEWAL PROJECT**

Discussion and direction regarding the agreement with HDR Engineering, Inc. to perform services related to the renewal of the Iowa Department of Natural Resources (IDNR) landfill disposal project permit.

**Resolution** Authorizing the Chairperson to endorse the agreement with HDR Engineering, Inc.

**7. POLICY – HUNTING ON AGENCY OWNED LANDS**

Discussion and direction regarding the proposed Hunting on Agency Owned Land Policy.

**Resolution** Adopting Policy 1.09 – Hunting on Agency Owned Lands

**8. WASTE DELIVERY CONTRACT DEFAULT**

Receive and File 30 Day Notice to Richland Center Renewable Energy related to the contract default.

**9. IOWA DNR QUARTERLY FEE REPORT FY2022 1<sup>ST</sup> QUARTER**

Review the FY2022 1<sup>st</sup> Quarter Fee Report

**Resolution** Authorizing the Solid Waste Agency Administrator to issue payment to the Iowa DNR

**10. DELAWARE COUNTY SOLID WASTE COMMISSION QUARTERLY RETAINED FEES PAYMENT**

Review the FY2022 1<sup>st</sup> Quarter retained fees payment to Delaware County Solid Waste Commission

**Resolution** Authorizing the Solid Waste Agency Administrator to issue payment to the Delaware County Solid Waste Commission

**11. CORRESPONDENCE**

- a) Iowa Waste Exchange FY22 First Quarter Report
- b) IDNR – EMS Annual Report Acceptance

**12. STAFF REPORTS:**

- a) Waste Minimization Grant Status Report
- b) Education and Communication Coordinator's Monthly Report
- c) Campus Sustainability Coordinator Report

**13. PUBLIC INPUT**

At this time, anyone may address the Board on matters which are of concern to that person, and which are not agenda items. Time limit may be imposed by the Chairperson. Please state your name and home address. Make your comments; however, no formal action on your comments may be taken at this time because of the notice requirements of the Iowa Open Meetings Law.

**14. NEXT MEETING**

Proposed regular meeting date of Wednesday, December 15, at 4:30 P.M., to be held as a hybrid meeting.

**15. ADJOURN**

This notice is given pursuant to Chapter 21 of the Code of Iowa and applicable local regulations of the City of Dubuque, the County of Dubuque, and the Dubuque Metropolitan Area Solid Waste Agency.



Kenneth Miller  
Solid Waste Agency Administrator

**ANY VISUALLY IMPAIRED OR HEARING-IMPAIRED PERSON NEEDING ASSISTANCE TO PARTICIPATE IN THIS MEETING SHOULD CONTACT LINDA LOCHER AT 563-589-4250 OR THROUGH THE TDD NUMBER 563-690-6678 AT LEAST 48 HOURS PRIOR TO THE MEETING.**

